Next week the National Assessment Program in Literacy and Numeracy (NAPLAN) will be held for students in Years 3 and 5. These will take place on Tuesday, Wednesday and Thursday, 12-14 May. Unless your child is sick, they should attend all three days. For those students who are absent, Friday is scheduled as a ‘catch-up’ day. The assessments themselves will be supervised by Mrs Robinson and Mrs McLaren in the double classrooms.

We aim to make the assessment process as unthreatening as possible. Younger students often find it strange that the teacher can’t help them with a question as they would be able to in class. Students are encouraged to do their best and if they finish early they are encouraged to check back through their answers. If you have any questions at all regarding these assessments, please contact me at school.

Although results have not been available to the school and parents until September in the past, the Board of Studies, Teaching and Educational Standards (BOSTES) is aiming for results to be returned earlier this year.

At the end of the day, students line up under the COLA at 3.20 pm. This gives the teachers an opportunity to pass on any important messages and reminders to students and to inform students of any changes to their hometime arrangements. Please do not take your child home from these lines early. It is important that all students listen to the messages and move away safely under the supervision of teachers together. Thank you for your cooperation in this matter.

We have several fundraising events coming up this term being coordinated by the school and the P&C. These include a Hat and Scarf day, the return of the fabulous Talent Show, a Mufti Day and a Disco!! Stay tuned for more information!!

Have a great week!
Charmian Cribb
**School Photos - Wednesday 20th May 2015**

If you wish to purchase school photos, please fill in the envelope that was sent home in week 1 and return it to school prior to photo day. Additional forms, and also sibling photo order forms, are available at the office. Sibling photos are only for students who attend Goulburn East Public School.

Online payments are encouraged and can be made at [www.theschoolphotographer.com.au](http://www.theschoolphotographer.com.au)

Simply write your 6 digit order number on the front of the envelope before returning the envelope to school. Cheques should be made out to The School Photographer. If paying by cash please enclose the correct money as the envelopes are handed directly to the school photographer on the day and not opened by school office staff.

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**THANK YOU!**

Thank you very much to all the parents/carers who take the time to notify the school that their child is (or will be) away. Your assistance is greatly appreciated.

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**What should I do if my child has to stay away from school?**

It is important to let the school know when your child will be away and why your child is absent. Parents have several options of notifying the school of their child’s absence:

- by ringing the school on the morning of each day’s absence
- by emailing through an explanation of the absence
- by sending in a *Reason for Absence* form on the first day the student returns to school after an absence.

Any note of explanation forwarded to school should contain:

- Your child’s name and class
- The day(s) and date(s) that your child was absent from school
- The reason the child was absent
- The signature of the child’s parent or caregiver

If your child is seeing a Doctor due to illness, please request a Medical Certificate covering the date(s) of the absence(s). Absences due to illness are eligible for an *Exemption from School* if a Doctor’s Certificate is provided for the entire period of illness.

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**ENROLMENTS FOR KINDERGARTEN 2016**

Kindergarten enrolments are now being taken for children who live in the Goulburn East zone and will turn 5 years old before 31st July 2016. Enrolment forms are available from the Office.

To finalise your child’s enrolment you will need to bring along:

- A completed enrolment form
- Your child’s Birth Certificate
- Your child’s immunization certificate (available from Medicare)
- Proof of address eg electricity bill, rental agreement etc

Please bring along the original documents - these will be photocopied for inclusion in your child’s record card. Kindergarten orientation days will be held in Term 4. More information on the orientation days will be provided at a later date.
PERMISSION NOTES
• Please check your child’s bag EVERY day for notes
• A separate note should be filled out for each student
• Remember to write your child’s FULL name on permission notes. Many notes are coming in with a first name only written on them
• Prompt return of permission notes is appreciated and avoids having to send out multiple reminders

PARENT ONLINE PAYMENTS (POP)
Have you tried out our Parent Online Payment (POP) system yet? Why not log on to the school website and take a look. Click on the ‘Make a Payment’ tab to get started.

Points to remember:
• You only need to enter information on the sections marked with a green asterisk, starting with your child’s name and date of birth
• Multiple payments can be made in the one transaction (ie you can pay for sport, an excursion, and a voluntary contribution by clicking on the appropriate payment descriptions), but please complete a separate transaction for each child
• Write your receipt number on the permission note and return it to school as usual

Questions? No problem, just give the office a call!

Administering Medicines At School
Any student requiring medication at school will need to have a Request for the Administration of a Prescribed Medicine form filled out by their parent/carer prior to staff administering the prescribed medicine. This form must be completed whether the medication is required for a short time only or on an on-going basis for a long-term condition.

Medicines MUST be brought to school sealed in the original packaging/container which clearly shows the prescription which will include:
• The child’s name
• The name and strength of the medication
• The prescribed dosage
• How frequently the medicine must be administered and at what time (eg with food)
• Any special storage instructions (such as antibiotics to be refrigerated)
• The name of the doctor who prescribed the medication

Please note that we DO NOT administer non-prescription medicines such as Panadol or cough medicine.

If your child requires an Asthma puffer (such as Asmol or Ventolin) you will also need to provide a spacer to the school for your child’s personal use. Also, please ensure that your child’s doctor completes an Asthma Management Plan. This plan assists us to effectively care for your child during asthmatic episodes.
<table>
<thead>
<tr>
<th>CANTEEN MEAL DEALS FOR THIS WEEK AND NEXT WEEK</th>
</tr>
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<tbody>
<tr>
<td><strong>CANTEEN MEAL DEAL FOR THIS FRIDAY 8TH MAY 2015</strong></td>
</tr>
<tr>
<td><strong>Meal Deal 1</strong> - Salad box (lettuce, cheese, tomato, cucumber and carrot)</td>
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<tr>
<td><strong>Meal Deal 2</strong> - 4 Fish fingers</td>
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<tr>
<td><strong>Meal Deal 3</strong> - Chicken, lettuce and mayo wrap</td>
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<tr>
<td>All meals are $4 and include a drink (water, juice or flavoured milk) and a zooper Dooper</td>
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<tr>
<td>Helpers are Anne Sargent and Erin Reardon</td>
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<tr>
<td><strong>CANTEEN MEAL DEAL FOR NEXT FRIDAY 15TH MAY 2015</strong></td>
</tr>
<tr>
<td><strong>Meal Deal 1</strong> - Hot Dog with sauce</td>
</tr>
<tr>
<td><strong>Meal Deal 2</strong> - Ham, cheese, tomato and lettuce wrap</td>
</tr>
<tr>
<td>All meals are $4 and include a drink (water, juice or flavoured milk) and a fruit cup</td>
</tr>
<tr>
<td>Helpers are Melaine and Jenny Harkin</td>
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